

**CHAPIN MEMORIAL LIBRARY BOARD****3 YEAR TERM**

<b>MEMBER</b>	<b>ADDRESS</b>	<b>PHONE#</b>	<b>APPT DATE</b>	<b>EXPIRATION</b>	<b>TERM #</b>
Georgeanne Rice <a href="mailto:grganne@gmail.com">grganne@gmail.com</a>	4805 Burchap Dr. Myrtle Beach, SC 29577	843-450-1711	9/25/2018	3/23/2020	1
Dr. Subhash C. Saxena <a href="mailto:scsaxen@yahoo.com">scsaxen@yahoo.com</a>	4407 Green Bay Trail, MB 29577	843-449-1656	3/11/2014	3/23/2020	2
Susan Hudgins <a href="mailto:suehudgins@hotmail.com">suehudgins@hotmail.com</a>	4700 North Ocean Blvd. Myrtle Beach, SC 29577	843-997-8063 (c) 843-467-2869 (h)	2/14/2017	2/14/2020	1
John R. Hobson <a href="mailto:johnhobson2009@gmail.com">johnhobson2009@gmail.com</a> Chairman	5809 Longleaf Dr. MB, SC 29577	843-449-0117	1/12/16	1/12/19	1
Jill Griffith <a href="mailto:j.griff@outlook.com">j.griff@outlook.com</a>	4405 North Ocean Blvd. Myrtle Beach, SC 29577	843-692-7070	9/12/17	9/12/2020	1
Dana Patrick Painter <a href="mailto:dana@carolinahomesales.net">dana@carolinahomesales.net</a>	2000 Hwy 15 MB, SC 29577	448-9919	8/23/16	8/23/19	1
Samuel Bookhart <a href="mailto:Sam2@sc.rr.com">Sam2@sc.rr.com</a>	303 Pine Needle Dr Myrtle Beach, SC 29572	843-467-2979	2/14/2017	2/14/2020	1
Alicia E. Thompson <a href="mailto:athompson@mcnair.net">athompson@mcnair.net</a>	3460 Pampas Dr. Unit D Myrtle Beach, SC 29577	843-444-1107 (work)	2/23/2016	2/23/2019	1
Richard L. Patelunas <a href="mailto:rickpatelunas@hotmail.com">rickpatelunas@hotmail.com</a>	1420 Thames Ct, MB 29577	839-4818	2/13/2018	3/23/2021	2

**NOTE:** City Residents are highlighted in blue.

The term of Chairman, John Hobson, will expire on January 12, 2019. He wishes for reappointment.

## **Jennifer Stanford**

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**From:** John Hobson <johnhobson2009@gmail.com>  
**Sent:** Sunday, December 2, 2018 8:22 PM  
**To:** Jennifer Stanford  
**Subject:** Chapin Library Board

Ms. Stanford, my position on the Chapin Memorial Library Board expires on January 12th 2019.  
I wish to continue to serve on the Board for another three years.  
Is this email to you sufficient notice to the City Council of my intent?  
John Hobson

## Jennifer Stanford

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**From:** JJ Fickenworth <jjfickenworth@gmail.com>  
**Sent:** Wednesday, December 5, 2018 12:33 PM  
**To:** Jennifer Stanford  
**Subject:** Volunteer Letter of Interest for Library Board - Fickenworth  
**Attachments:** RESUME 2018 Librarian\_Fickenworth.pdf

December 5, 2018

Ms. Jennifer Stanford, City Clerk  
City of Myrtle Beach  
P.O. Box 2468  
Myrtle Beach, SC 29578

Dear Ms. Stanford,

I saw on the City of Myrtle Beach's Facebook page that there are several openings on Boards, Commissions, and Committees at this time. I am writing to you today to express my interest in serving on the Library Board.

My background uniquely qualifies me for this position. First, I have served in multiple volunteer organizations from the time I was in elementary school until present. This includes serving as a volunteer at the Greenville County Library System for a year and a half prior to moving to Myrtle Beach. As an adult volunteer, I understand that serving requires time and I am excited to serve. Second, I have worked in libraries for over 15 years, including academic, public, K-12, special, and military libraries. I have my Masters in Library and Information Science degree from the University of Milwaukee and am currently working at Horry-Georgetown Technical College Library as their Electronic Resources Librarian. Third, I recently had the opportunity to participate in the Spring course of MyBeach 101 Citizens Academy, where I learned about the City's Boards, Commissions, and Committees. I was honored to be voted class spokesperson and present a speech to City Council at graduation.

I have attached my resume, which contains additional information on my experience and skills. Please call me at 864-483-5474 or email me at [jjfickenworth@gmail.com](mailto:jjfickenworth@gmail.com) if there are further questions. Volunteering and working in libraries is a passion of mine. I look forward to hearing from you so that we can discuss this opportunity further.

Sincerely,

*JJ*

Jennifer J. ("JJ") Fickenworth  
1388 Culbertson Ave  
Myrtle Beach SC 29577

# JJ FICKENWORTH

1388 Culbertson Ave ♦ Myrtle Beach SC 29577 ♦ 864-483-5474 ♦ jjfickenworth@gmail.com

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## Qualifications Summary:

- ♦ Over 15 years diverse library experience working in various settings: academic, public, school, special, and military libraries.
- ♦ Extensive customer service background presented in a professional, proficient, and positive manner to efficiently meet customer needs.
- ♦ Recognized instructor, trainer, and supervisor with 15 plus years experience in varying subject matter in one-on-one situations up to groups in excess of 100 personnel.
- ♦ Versatile self-starter consistently selected for challenging assignments where personal leadership and technical know-how were essential ingredients for success. Adept at scheduling, organizing, coordinating, and meticulous planning.

## Education & Training:

**MyBeach 101 Citizens Academy, Spring 2018.** City of Myrtle Beach, Neighborhood Services Department, Myrtle Beach SC.

**Citizens Police Academy, Fall 2017.** City of Myrtle Beach, Police Department, Myrtle Beach SC.

**BioMedical Informatics MBL/NLM Course Fellow.** Marine Biological Laboratory, Woods Hole MA.  
Sponsored by the National Library of Medicine. Certificate, Fall Course, 2011.

**Master of Library & Information Science.** University of Wisconsin–Milwaukee, Milwaukee WI.  
Member of International Library & Information Studies (Beta Phi Mu) Honor Society.

**Bachelor of Arts, Dual Majors in English and Religion.** St. Olaf College, Northfield MN.  
Course work included: Creative Writing, Expository Writing, and Journalistic Writing.

## Work & Volunteer History:

<b>Electronic Resources Librarian</b> Horry-Georgetown Technical College, Myrtle Beach SC	2016 – Present
<b>Professional Development Officer</b> Civil Air Patrol, official Auxiliary of the United States Air Force	1986 – 2016
<b>Registration Representative</b> Bon Secours Health System, St. Francis Hospital, Greenville SC	2015 – 2016
<b>Stylist</b> David's Bridal, Greenville SC	2014 – 2015
<b>Library Volunteer</b> Greenville County Library System, Greenville SC	2014 – 2015
<b>Client Support Specialist &amp; Field Coordinator</b> Kelly Services, Greenville SC	2013 – 2014
<b>Library/Info Res Svcs Spec Supervisor Senior (Librarian)</b> St. Cloud State University, Learning Resources Services, St. Cloud MN	2012 – 2013
<b>Information Specialist (Librarian)</b> The University of North Dakota, Center for Rural Health, Grand Forks ND	2010 – 2012
<b>Public Services Supervisor-Reference</b> The University of Winnipeg, Library, Winnipeg MB	2008 – 2009
<b>Library Technician</b> US Army NAF-MWR Libraries, Sgt Yano Library, Schofield Barracks HI	2005 – 2008
<b>Technical Services Clerk &amp; Circulation Clerk</b> Houston County Public Library System, Warner Robins GA	2002 – 2005

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## **Professional Experience:**

### **Leadership / Supervisory / Instruction:**

- ♦ Instructed, supervised, and evaluated youth and adults in 8 organizations on various subjects from algebra and first aid to book mending and library procedures, resulting in 15 plus years experience.
- ♦ Established and maintained cooperative relationships with library users, members of the community, military, national corporate officials, students, and university personnel.
- ♦ Supervised a university Access Services unit with 7 full-time staff and 40-50 student workers. Effectively communicated priorities. Directed, hired, trained, disciplined, maintained schedules, and provided financial management of unit.
- ♦ Strategically planned, marketed, and managed a home business with over 100 customers.
- ♦ Managed an academic department's \$44,000 annual budget.
- ♦ Conceptualized and developed a Library Technical Services continuity binder where no example existed, leading to effective cross training and supervision of library assistants.
- ♦ Nationally recognized for leadership with Civil Air Patrol's highest youth program award, the General Carl A. Spaatz Award, earned by less than 1% of youth members since its inception in 1964. Recognition continued in adult program, culminating in organization's highest award, the Gill Robb Wilson Award.

### **Communications / Planning / Organizing:**

- ♦ Planned and staffed weekly, monthly, and quarterly meeting schedules to incorporate and accomplish unit strategic goals.
- ♦ Initiated communication with and collected information from 3 branch libraries to annually update and maintain periodical/serials records in the Georgia Libraries Journal List (GOLD).
- ♦ Resolved patron complaints on the floor in a positive manner.
- ♦ Developed procedures to process incoming and outgoing interlibrary loan materials for a county public library system connected to a lending network of 249 libraries in 123 counties.
- ♦ Edited, co-authored, published, and distributed newsletters for 2 companies.
- ♦ Strong time and project management skills. Organized, budgeted, and led successful 3-day conference and banquet for 300 people with a staff of 25 to include recruiting instructors at no cost, lowering participant registration fees.

### **Library / Clerical Skills:**

- ♦ Technologically adept in using computers, common search engines, Adobe products, and MS Office.
- ♦ Maintained accurate reports of library technical services, circulation, and reference activities.
- ♦ Taught college student about information literacy and how to conduct effective research.
- ♦ Performed reference services for public, academic, and school libraries.
- ♦ Catalogued, prepared, and processed materials for circulation using MARC and AACR2 standards.
- ♦ Assisted staff and patrons to locate and check out materials and use internet, copier, scanner, microform, and fax machines.
- ♦ Shelved materials using Dewey Decimal and Library of Congress classification systems.
- ♦ Monitored patron usage of library facilities and assured their conformance with and understanding of established policies and procedures.
- ♦ Solely responsible for taking a 2-year book mending backlog to being up-to-date within 5 weeks. Organized and mended over 2,300 library materials in 15 months, saving the library an estimated \$15,015 of library bindery costs.